

EMPLOYEE TRAINING RECORD		
TRAINING TITLE Edger		
KEY TEACHING POINTS		
BEFORE USING <ul style="list-style-type: none"> • Read the owner's manual to familiarize yourself with the controls and how to use the machine safely. Be sure you know how to disengage and stop it quickly. • Never allow children or inexperienced adults to operate the edger without proper instruction. Be certain operators are physically and mentally capable of using the machine. • Carefully survey the working area. Have children, pets, and bystanders move a safe distance away. Remove sticks, stones, bottles, and other debris that could be thrown by the machine. • Wear proper personal protection: safety goggles or eye shield, ear protection, long pants, safety shoes, reflective vest, and gloves. • Check the condition of the edger. Make repairs, replace necessary parts, and tighten loose bolts before using. • Fill the engine with fuel out of doors. Never fuel when the engine is running or has not had a few minutes to cool down. • If using an electrically-operated unit, be certain that it is properly grounded or is double-insulated. OPERATING THE EDGER <ul style="list-style-type: none"> • Never operate the engine inside a building in order to prevent deadly carbon monoxide buildup. • Be sure the blade is disengaged before attempting to start the engine. • Hold the edger with both hands in a comfortable, well-balanced stance. • Take a 5 minute break every 30 minutes. This will reduce the possibility of injuring your wrists. Do some other task during this period. • Keep your hands and feet well clear of the cutter blade. • Watch the discharge direction carefully. Direct it away from people, pets, children, windows, etc. Be alert for situations that could ricochet material. • Disengage and stop the engine before adjusting or repairing. Unplug electric models. Wait for all parts to stop moving. • Store the edger safely out of reach of children. 		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1 Carefully survey the working area.		
2 Take a 5 minute break every 30 minutes. Do some other task during this period.		
3 Hold the edger with both hands in a comfortable, well-balanced stance.		
4 Watch the discharge direction carefully. Direct it away from people, pets, children, windows, etc. Be alert for situations that could ricochet material.		
5 Remove sticks, stones, bottles, and other debris that could be thrown by the machine.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
SUPERVISOR'S NAME	SUPERVISOR'S SIGNATURE	DATE

1. True 2. True 3. True 4. True 5. True